

POLK COUNTY BOARD OF COUNTY COMMISSIONERS
Regular Monthly Meeting
December 17, 2015
Copper Basin Recreation Center
Ducktown, Tennessee
7:00 P.M.

A G E N D A

Roll Call

Approval of Minutes of Previous Meeting

Approval of Reports of Offices

Approval of Notaries:

Margaret R. Gregory
Benton, TN

Bridget Miller
Ducktown, TN

Sheryl Miller
Ducktown, TN

Pamela M. Patterson
McCaysville, GA

Jackie L. Russell
Delano, TN

Approval of Budget Amendments

School Department (from November meeting)

Sheriff Department #4 (from November meeting)

Commission Meetings Time Limit: Commissioner Pippenger

Audit Committee Appointment: Chairperson Curbow (from November meeting)

Living Free Request: County Executive (from October and November meetings)

Employee Handbook: Commissioner Gaddis (from November meeting)

Sanitation Bids: (from November meeting)

Announcements & Statements

ADJOURN

POLK COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MONTHLY MEETING
November 19, 2015
Polk County Courthouse
Benton, Tennessee
7:00 P.M.

BE IT REMEMBERED, that the Polk County Board of County Commissioners met in regular session on the 19th day of November 2015 at 7:00 p.m. in the Polk County Courthouse, Benton, Polk County, Tennessee. This meeting complied with the provisions of TCA 8-44-101 et seq with each commissioner being notified of the meeting, notices posted on the bulletin board of the county courthouse and the news media was also notified.

A quorum of commissioners was present, namely:

Mark Bishop	Sheena Gaddis
Karen Bracken	Wendall Lewis
Greg Brooks ABSENT	John Pippenger
Mike Curbow	Daren Waters
Daniel Deal	

Angie Sanford, Clerk of said Board of Commissioners, was present also. Chairperson Curbow declared the meeting called to order and the following proceedings were had and entered into record to-wit:

Approval of Minutes of Previous Meeting

Commissioner Bishop made a motion to approve the minutes of the previous meeting. Commissioner Waters seconded the motion. Chairperson Curbow asked for a roll call vote, with the vote as follows:

Mark Bishop	Yes	Sheena Gaddis	Yes
Karen Bracken	Yes	Wendall Lewis	Yes
Greg Brooks		John Pippenger	Yes
Mike Curbow	Yes	Daren Waters	Yes
Daniel Deal	Yes		

8 Yes Chairperson Curbow declared the motion approved.

Approval of Reports of Offices

Commissioner Pippenger made a motion to approve the reports as submitted. Commissioner Bishop seconded the motion. Chairperson Curbow asked for a roll call vote, with the vote as follows:

Mark Bishop	Yes	Sheena Gaddis	Yes
Karen Bracken	Yes	Wendall Lewis	Yes
Greg Brooks		John Pippenger	Yes
Mike Curbow	Yes	Daren Waters	Yes
Daniel Deal	Yes		

8 Yes Chairperson Curbow declared the motion approved.

Approval of Notaries

Commissioner Pippenger a motion to approve the notaries listed. Commissioner Bishop seconded the motion. Chairperson Curbow asked for a roll call vote, with the vote as follows:

Mark Bishop	Yes	Sheena Gaddis	Yes
Karen Bracken	Yes	Wendall Lewis	Yes
Greg Brooks		John Pippenger	Yes
Mike Curbow	Yes	Daren Waters	Yes
Daniel Deal	Yes		

8 Yes Chairperson Curbow declared the motion approved.

Approval of Budget Amendments: Road Department #1 School Department #2

Road Department #1:

Commissioner Bishop made a motion to approve budget amendment #1 for the Road Department. Commissioner Bracken seconded the motion. Chairperson Curbow asked for a roll call vote, with the vote as follows:

Mark Bishop	Yes	Sheena Gaddis	Yes
Karen Bracken	Yes	Wendall Lewis	Yes
Greg Brooks		John Pippenger	Yes
Mike Curbow	Yes	Daren Waters	Yes
Daniel Deal	Yes		

8 Yes Chairperson Curbow declared the motion approved.

School Department #2

After much discussion, Commissioner Pippenger made a motion, for clarification, this budget amendment be placed on the agenda for the December 2015 meeting. Commissioner Bishop seconded the motion. Chairperson Curbow asked for a roll call vote, with the vote as follows:

Mark Bishop	Yes	Sheena Gaddis	Yes
Karen Bracken	Yes	Wendall Lewis	Yes
Greg Brooks		John Pippenger	Yes
Mike Curbow	Yes	Daren Waters	Yes
Daniel Deal	Yes		

8 Yes Chairperson Curbow declared the motion approved.

General Fund 101: #1 Sheriff Department, #2 Probation Services, #3 West Polk Fire & Rescue, #4 Sheriff Department, #5 Sheriff Department

After discussion, Commissioner Pippenger made a motion to amend budget amendment #5 by cutting \$5,000.00 source of funds line item #48130 and proposed expenditures of funds from line item 101-54110-170. Commissioner Waters seconded the motion. Chairperson Curbow asked for a roll call vote, with the vote as follows:

Mark Bishop	Yes	Sheena Gaddis	Yes
Karen Bracken	Yes	Wendall Lewis	Yes
Greg Brooks		John Pippenger	Yes
Mike Curbow	Yes	Daren Waters	Yes
Daniel Deal	Yes		

8 Yes Chairperson Curbow declared the motion approved.

Commissioner Deal made a motion to approve budget amendments #1, #2, #3, and #5 (as amended) as presented and asked that budget amendment #4 be placed on the agenda for the December 2015 meeting. Commissioner Pippenger seconded the motion. Chairperson Curbow asked for a roll call vote, with the vote as follows:

Mark Bishop	Yes	Sheena Gaddis	Yes
Karen Bracken	No	Wendall Lewis	Yes
Greg Brooks		John Pippenger	Yes
Mike Curbow	Yes	Daren Waters	Yes
Daniel Deal	Yes		

7 Yes 1 No Chairperson Curbow declared the motion approved.

Drug Fund Amendments #1 and #2

Commissioner Pippenger made a motion to approve the amendments as presented. Commissioner Lewis seconded the motion. Chairperson Curbow asked for a roll call vote, with the vote as follows:

Mark Bishop	Yes	Sheena Gaddis	Yes
Karen Bracken	Yes	Wendall Lewis	Yes
Greg Brooks		John Pippenger	Yes
Mike Curbow	Yes	Daren Waters	Yes
Daniel Deal	Yes		

8 Yes Chairperson Curbow declared the motion approved.

Capital Project Budget Amendment #1 (patrol car)

Commissioner Pippenger made a motion to approve the budget amendment as presented. Commissioner Lewis seconded the motion. Chairperson Curbow asked for a roll call vote, with the vote as follows:

Mark Bishop	Yes	Sheena Gaddis	Yes
Karen Bracken	Yes	Wendall Lewis	Yes
Greg Brooks		John Pippenger	Yes
Mike Curbow	Yes	Daren Waters	Yes
Daniel Deal	Yes		

8 Yes Chairperson Curbow declared the motion approved.

Food Service Department Budget 2015-2016

Commissioner Bishop made a motion to approve the budget as presented. Commissioner Pippenger seconded the motion. Chairperson Curbow asked for a roll call vote, with the vote as follows:

Mark Bishop	Yes	Sheena Gaddis	Yes
Karen Bracken	Yes	Wendall Lewis	Yes
Greg Brooks		John Pippenger	Yes
Mike Curbow	Yes	Daren Waters	Yes
Daniel Deal	Yes		

8 Yes Chairperson Curbow declared the motion approved.

City of Ducktown Request

After discussion, Commissioner Deal made a motion to renew the lease between the county and the City of Ducktown (BMX track in Ducktown) for 1 (one) year. Commissioner Gaddis seconded the motion. Chairperson Curbow asked for a roll call vote, with the vote as follows:

Mark Bishop	Yes	Sheena Gaddis	Yes
Karen Bracken	Yes	Wendall Lewis	Yes
Greg Brooks		John Pippenger	Yes
Mike Curbow	Yes	Daren Waters	Yes
Daniel Deal	Yes		

8 Yes Chairperson Curbow declared the motion approved.

Living Free Request (from October 2015 meeting) DECMEBER AGENDA

Employee Handbook (from October 2015 meeting) DECEMBER AGENDA

Audit Committee Appointment DECEMBER MEETING

Mr. Anthony: After a lengthy presentation, there was no action taken.

Resolution #10-4-15: After a lengthy discussion, there was no action taken.

Resolution #11-1-15 Ocoee Whitewater

After a lengthy discussion, Commissioner Pippenger made a motion, in order to keep this resolution alive and to allow an alternate resolution to be presented, that this be placed on the December 2015 agenda. After explaining the motion, Commissioner Bishop seconded the motion. Chairperson Curbow asked for a roll call vote, with the vote as follows:

Mark Bishop	Yes	Sheena Gaddis	Yes
Karen Bracken	No	Wendall Lewis	Yes
Greg Brooks		John Pippenger	Yes
Mike Curbow	Yes	Daren Waters	Yes
Daniel Deal	Yes		

7 Yes 1 No Chairperson Curbow declared the motion approved.

Roof Bids:

After the one bid that was received was opened and presented to the commissioners, Commissioner Deal made a motion to accept the bid of \$26,500.00 from Best Buy Metals in Cleveland to replace the roof on the Election Commission building. Commissioner Pippenger seconded the motion. Chairperson Curbow asked for a roll call vote, with the vote as follows:

Mark Bishop	Yes	Sheena Gaddis	Yes
Karen Bracken	Yes	Wendall Lewis	Yes
Greg Brooks		John Pippenger	Yes
Mike Curbow	Yes	Daren Waters	Yes
Daniel Deal	Yes		

8 Yes Chairperson Curbow declared the motion approved.

Sanitation Bids

The bids that were received were given to the Sanitation committee with the understanding the committee chairman would make a recommendation to the commissioners during the December meeting.

Election Commission: No action taken

Travel: No action taken

County Website: No action taken

Announcements & Statements:

1. Commissioner Waters informed the commissioners the specs had been done for the ball field. He also asked that the one-time bonus be paid to county employees on the next payroll.
2. Commissioner Bishop asked what the tax sale brought in.

Adjourn

Commissioner Pippenger made a motion to adjourn. Commissioner Deal seconded the motion. As there was no more business to come before the commissioners, this November 19 2015 meeting adjourned at 9:50 p.m. (EST).

Mike Curbow, Chairperson

Angie Sanford, Clerk

POLK COUNTY TENNESSEE

COUNTY CLERK REVENUE TRANSMITTAL FOR THE MONTH OF November 2015

Clerk's Acct. #	County Revenue Acct. #	Description	Amount	Check #
24170	40220	Hotel/Motel Tax	<u>6612.86</u>	<u>3475</u>
24130	40240	Wheel Tax	<u> </u>	<u> </u>
24140	40250	Litigation Tax – General	<u> </u>	<u> </u>
24150	40260	Litigation Tax – Spec. Purpose	<u> </u>	<u> </u>
24110	40270	County Business Tax	<u> </u>	<u> </u>
	40280	Mineral Severance Tax	<u> </u>	<u> </u>
24190	40290	Other Local Option Taxes	<u> </u>	<u> </u>
24120	40330	Beer Tax	<u>17711.90</u>	<u>3475</u>
24210	41110	Marriage Licenses	<u>133.00</u>	<u>3475</u>
	41120	Animal Registration	<u> </u>	<u> </u>
24240	41140	Cable TV Franchise	<u> </u>	<u> </u>
24230	41150	Mobile Home Licenses	<u> </u>	<u> </u>
24220	41510	Beer Permits	<u> </u>	<u> </u>
24250	41520	Building Permits	<u> </u>	<u> </u>
24260	41530	Electrical Permits	<u> </u>	<u> </u>
24270	41540	Plumbing Permits	<u> </u>	<u> </u>
24280	41550	Food Handling Permits	<u> </u>	<u> </u>
24410	43350	Copy Fees	<u> </u>	<u> </u>
	45110	Excess Fees – County Clerk	<u> </u>	<u> </u>
	45510	Fees in Lieu of Salary – Co. Clerk	<u>12 353.40</u>	<u>3477</u>
	40331	Beer Privilege Tax	<u>15.83</u>	<u>3475</u>
	44990	Helping Schools Plates	<u> </u>	<u> </u>
	43396	Data Processing Fee	<u>126.00</u>	<u>3477</u>
	46835	Vehicle Cert. of Title Fees	<u>525.65</u>	<u>3477</u>
		TOTAL	<u>37 478.64</u>	

SIGNATURE

TITLE

DATE

Angie Sanford County Clerk

11-30-15

Polk County, Tennessee
Cash Flow Statement
FY 2016

General Fund	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	June	Total
Cash Receipts	\$ 373,560	\$ 525,543	\$ 325,038	\$ 476,898	\$ 725,879	\$ 1,440,846	\$ 639,378	\$ 1,776,582	\$ 424,983	\$ 441,799	\$ 282,294	\$ 715,128	\$ 8,147,929
Loan Proceeds													
Total Cash Inflows	373,560	525,543	325,038	476,898	725,879	1,440,846	639,378	1,776,582	424,983	441,799	282,294	715,128	8,147,929
Beg Cash Bal	4,089,536	3,480,805	3,157,968	2,932,643	2,826,579	3,000,840	3,882,892	3,756,260	5,159,351	4,897,669	4,720,755	3,907,094	4,089,536
Available Cash	4,463,096	4,006,349	3,483,006	3,409,541	3,552,458	4,441,686	4,522,270	5,532,842	5,584,334	5,339,469	5,003,048	4,622,222	12,237,465
Cash Payments	982,291	848,381	550,363	582,962	551,618	558,794	766,010	373,491	666,665	618,714	639,919	381,330	7,540,538
Debt Service													
Transfers Out (PILOT, etc)													
Total Cash Outflows	982,291	848,381	550,363	582,962	551,618	558,794	766,010	373,491	666,665	618,714	639,919	381,330	7,540,538
End Bal	3,480,805	3,157,968	2,932,643	2,826,579	3,000,840	3,882,892	3,756,260	5,159,351	4,897,669	4,720,755	4,363,129	4,240,892	4,696,927
Cash Inflows - Outflows	\$ (608,731)	\$ (322,838)	\$ (225,325)	\$ (106,064)	\$ 174,261	\$ 882,052	\$ (126,632)	\$ 1,403,091	\$ (261,682)	\$ (176,915)	\$ (357,626)	\$ 333,798	\$ 607,391

General Purpose School Fund	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	June	Total
Cash Receipts	\$ 600,453	\$ 1,515,088	\$ 1,445,562	\$ 1,434,301	\$ 1,669,237	\$ 2,135,736	\$ 1,724,538	\$ 2,352,440	\$ 1,564,410	\$ 2,009,075	\$ 222,334	\$ 1,961,756	\$ 18,634,930
Loan Proceeds													
Total Cash Inflows	600,453	1,515,088	1,445,562	1,434,301	1,669,237	2,135,736	1,724,538	2,352,440	1,564,410	2,009,075	222,334	1,961,756	18,634,930
Beg Cash Bal	1,469,949	1,570,224	2,108,363	2,231,279	2,118,683	2,356,173	2,981,043	3,247,379	4,294,615	4,390,545	4,945,440	3,685,833	1,469,949
Available Cash	2,070,402	3,085,312	3,553,925	3,665,580	3,787,920	4,491,909	4,491,909	5,599,819	5,859,025	6,399,620	5,167,774	5,647,589	20,104,879
Cash Payments	500,178	976,949	1,322,646	1,546,897	153,251	1,510,867	1,458,202	1,305,204	1,468,480	1,454,180	1,481,941	3,554,920	16,733,715
Debt Service													
Transfers Out (PILOT, etc)													
Total Cash Outflows	500,178	976,949	1,322,646	1,546,897	153,251	1,510,867	1,458,202	1,305,204	1,468,480	1,454,180	1,481,941	3,554,920	16,733,715
End Bal	1,570,224	2,108,363	2,231,279	2,118,683	2,356,172	2,981,042	3,247,379	4,294,615	4,390,545	4,945,440	3,685,833	2,092,669	2,092,667
Cash Inflows - Outflows	\$ 100,275	\$ 538,139	\$ 122,916	\$ (112,596)	\$ 237,489	\$ 624,869	\$ 266,336	\$ 1,047,236	\$ 95,930	\$ 554,895	\$ (1,259,607)	\$ (1,593,164)	\$ 622,718

APPLICATION FOR NOTARY PUBLIC FOR THE STATE OF TENNESSEE
POLK County, Tennessee

County Clerk Use Only	
<input type="checkbox"/> Check	
<input type="checkbox"/> Cash	
Date	

This application must be signed under oath in the presence of a Notary Public and submitted to the County Clerk at least 7 days prior to the meeting of the County Legislative Body at which it is to be considered. Once elected, you must then be commissioned by the Governor. If elected, you will be required to post a bond in the amount of Ten Thousand Dollars (\$10,000). The bond must be filed in the office of the County Clerk, who will accept the required fees and administer the oath of office. You are not authorized to act as a Notary Public until you have received your commission from the Governor, filed your bond, and taken the Oath of Office. If you move your residence or your principal place of business out of this county, you are required by law to notify the County Clerk of the change of address.

Check One: ☐ New ☒ Re-Appointment

PLEASE PRINT: Full Name Margaret Rose Gregory
First Middle Last

Notary Name MARGARET R. Gregory
Print Name that you will use when notarizing documents. (Must match signature below.) Social Security Number

151 Main Str PO Box 395
Residence Address (PO BOX AND PHYSICAL) City State Zip
Benton TN 37307

Residence Phone Birth Date

Hamilton County Dept of Education
Name of Employer Business Phone
(423) 825 7352

350 Lookout High Street
Business Address (PO BOX AND PHYSICAL) City State Zip
Chattanooga TN 37419

If presently commissioned as a Notary Public, give expiration date of most current commission 12 / 2 / 2015

ELIGIBILITY FOR ELECTION

To qualify for a public office a person must be at least eighteen (18) years of age and be in compliance with Tennessee Code Annotated (TCA 8-18-101). All notaries must be a resident of the county, or have their principal place of business in the county from which they were elected. If an individual has his principal place of business in any county in the state of Tennessee, he shall be eligible for election as a notary at large, although he may reside in a state other than Tennessee (TCA 8-16-101). All notaries must be a U.S. citizen (Public Chapter No. 834, Acts 2008).

All individuals meeting these qualifications are eligible for election as a notary public at large except the following persons:

- (1) Those who have been convicted of offering or giving a bribe, or of larceny, or any other offense declared infamous by law, unless restored to citizenship in the mode pointed out by law;
- (2) Those against whom there is a judgment unpaid for any moneys received by them, in any official capacity, due to the United States, to this state, or any county of this state;
- (3) Those who are defaulters to the treasury at the time of the election, and the election of any such person shall be void;
- (4) Soldiers, sailors, marines, or airmen in the regular army or navy or air force of the United States; and
- (5) Members of congress, and persons holding any office of profit or trust under any foreign power, other state of the union, or under the United States. (8-18-101).
- (6) Those who have been removed from the Office of Notary Public for official misconduct.
- (7) Those who have had a notarial commission revoked by this or any other State.
- (8) Those who have been found by a court to have engaged in the unauthorized practice of law.

I certify that this application has been completed and examined by me and to the best of my knowledge and belief is a true and complete application made in good faith pursuant to the provisions of Chapters 16 and 18, Title 8, of the Tennessee Code Annotated, dealing with Notaries Public.

Margaret R Gregory 12-3-2015
Applicant's Signature Date
(Must match "Notary Name" above)

+ Applicants Signature Must Be Notarized.
Sworn to and subscribed before me this 3rd
day of December 2015
[Signature]
Signature of Notary Public and Seal
My commission expires 12-24-2019

APPLICATION FOR NOTARY PUBLIC FOR THE STATE OF TENNESSEE

POLK County, Tennessee

County Clerk Use Only

☐ Check☐ Cash

Date _____

This application must be signed under oath in the presence of a Notary Public and submitted to the County Clerk at least 10 days prior to the meeting of the County Legislative Body at which it is to be considered. Once elected, you must then be commissioned by the Governor. If elected, you will be required to post a bond in the amount of Ten Thousand Dollars (\$10,000). The bond must be filed in the office of the County Clerk, who will accept the required fees and administer the oath of office. You are not authorized to act as a Notary Public until you have received your commission from the Governor, filed your bond, and taken the Oath of Office. If you move your residence or your principal place of business out of this county, you are required by law to notify the County Clerk of the change of address.

Check One: ☒ New ☐ Re-Appointment

PLEASE PRINT: Full Name

Bridget

Ann

Miller

First

Middle

Last

Notary Name

Bridget Miller

Print Name that you will use when notarizing documents. (Must match signature below.)

Social Security Number

172 Boebuck Rd

Ducktown

TN

37326

Residence Address (PO BOX AND PHYSICAL)

City

State

Zip

Residence Phone

Birth Date

Ducktown Housing

(423) 496-5934

Name of Employer

Business Phone

P.O. Box 214 172 Boebuck Rd

Ducktown

TN

37326

Business Address (PO BOX AND PHYSICAL)

City

State

Zip

If presently commissioned as a Notary Public, give expiration date of most current commission ____/____/____

ELIGIBILITY FOR ELECTION

To qualify for a public office a person must be at least eighteen (18) years of age and be in compliance with Tennessee Code Annotated (TCA 8-18-101). All notaries must be a resident of the county, or have their principal place of business in the county from which they were elected. If an individual has his principal place of business in any county in the state of Tennessee, he shall be eligible for election as a notary at large, although he may reside in a state other than Tennessee (TCA 8-18-101). All notaries must be a U.S. citizen (Public Chapter No. 834, Acts 2008).

All individuals meeting these qualifications are eligible for election as a notary public at large except the following persons:

- (1) Those who have been convicted of offering or giving a bribe, or of larceny, or any other offense declared infamous by law, unless restored to citizenship in the mode pointed out by law;
- (2) Those against whom there is a judgment unpaid for any moneys received by them, in any official capacity, due to the United States, to this state, or any county of this state;
- (3) Those who are defaulters to the treasury at the time of the election, and the election of any such person shall be void;
- (4) Soldiers, sailors, marines, or airmen in the regular army or navy or air force of the United States; and
- (5) Members of congress, and persons holding any office of profit or trust under any foreign power, other state of the union, or under the United States. (8-18-101).
- (6) Those who have been removed from the Office of Notary Public for official misconduct.
- (7) Those who have had a notarial commission revoked by this or any other State.
- (8) Those who have been found by a court to have engaged in the unauthorized practice of law.

I certify that this application has been completed and examined by me and to the best of my knowledge and belief is a true and complete application made in good faith pursuant to the provisions of Chapters 16 and 18, Title 8, of the Tennessee Code Annotated, dealing with Notaries Public.

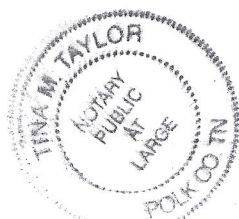
Bridget Miller

Applicant's Signature

(Must match "Notary Name" above)

12-4-15

Date



+ Applicants Signature Must Be Notarized

Sworn to and subscribed before me this

day of Sept December 2015

Tina M Taylor

Signature of Notary Public and Seal

My commission expires

1-12-19

APPLICATION FOR NOTARY PUBLIC FOR THE STATE OF TENNESSEE

POLK County, Tennessee

County Clerk Use Only

☐ Check☐ Cash

Date _____

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Check One: ☒ New ☐ Re-Appointment

PLEASE PRINT: Full Name

Sheryl

Ann

Miller

First

Middle

Last

Notary Name

Sheryl Miller

Print Name that you will use when notarizing documents. (Must match signature below.)

Social Security Number

PO Box 1665

965 Postelle Rd

Ducktown

TN

37326

Residence Address (PO BOX AND PHYSICAL)

City

State

Zip

Residence Phone

Birth Date

City of Ducktown

(423) 496-3546

Name of Employer

Business Phone

P.O. Box 506

340 Main St.

Ducktown

TN

37326

Business Address (PO BOX AND PHYSICAL)

City

State

Zip

If presently commissioned as a Notary Public, give expiration date of most current commission ____/____/____

ELIGIBILITY FOR ELECTION

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All individuals meeting these qualifications are eligible for election as a notary public at large except the following persons:

- (1) Those who have been convicted of offering or giving a bribe, or of larceny, or any other offense declared infamous by law, unless restored to citizenship in the mode pointed out by law;
- (2) Those against whom there is a judgment unpaid for any moneys received by them, in any official capacity, due to the United States, to this state, or any county of this state;
- (3) Those who are defaulters to the treasury at the time of the election, and the election of any such person shall be void;
- (4) Soldiers, sailors, marines, or airmen in the regular army or navy or air force of the United States; and
- (5) Members of congress, and persons holding any office of profit or trust under any foreign power, other state of the union, or under the United States. (8-18-101).
- (6) Those who have been removed from the Office of Notary Public for official misconduct.
- (7) Those who have had a notarial commission revoked by this or any other State.
- (8) Those who have been found by a court to have engaged in the unauthorized practice of law.

I certify that this application has been completed and examined by me and to the best of my knowledge and belief is a true and complete application made in good faith pursuant to the provisions of Chapters 16 and 18, Title 8, of the Tennessee Code Annotated, dealing with Notaries Public.

Sheryl Miller

Applicant's Signature

(Must match "Notary Name" above)

12/4/15

Date

+ Applicants Signature Must Be Notarized.

Sworn to and subscribed before me this

day of

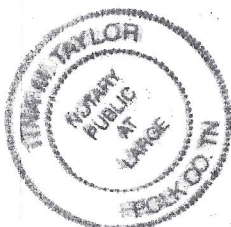
December 2015

Dina M. Keeler

Signature of Notary Public and Seal

My commission expires

1-12-19



APPLICATION FOR NOTARY PUBLIC FOR THE STATE OF TENNESSEE
POLK County, Tennessee

County Clerk Use Only	
<input type="checkbox"/> Check	
<input type="checkbox"/> Cash	
Date	

This application must be signed under oath in the presence of a Notary Public and submitted to the County Clerk at least 7 days prior to the meeting of the County Legislative Body at which it is to be considered. Once elected, you must then be commissioned by the Governor. If elected, you will be required to post a bond in the amount of Ten Thousand Dollars (\$10,000). The bond must be filed in the office of the County Clerk, who will accept the required fees and administer the oath of office. You are not authorized to act as a Notary Public until you have received your commission from the Governor, filed your bond, and taken the Oath of Office. If you move your residence or your principal place of business out of this county, you are required by law to notify the County Clerk of the change of address.

Check One: ☒ New ☐ Re-Appointment

PLEASE PRINT: Full Name Pamela Michelle Patterson
First Middle Last

Notary Name Pamela M. Patterson
Print Name that you will use when notarizing documents. (Must match signature below.)

111 Albion St McClaysville GA 30555
Residence Address (PO BOX AND PHYSICAL) City State Zip

[REDACTED] [REDACTED]
Residence Phone Birth Date

Real Tree Service/64 Auto (423) 548-2002
Name of Employer Business Phone

5412 Hwy 64 E Copperhill TN 37317
Business Address (PO BOX AND PHYSICAL) City State Zip

If presently commissioned as a Notary Public, give expiration date of most current commission ____/____/____

ELIGIBILITY FOR ELECTION

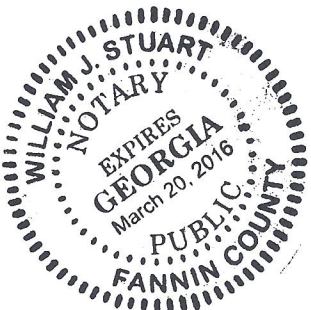
To qualify for a public office a person must be at least eighteen (18) years of age and be in compliance with Tennessee Code Annotated (TCA 8-18-101). All notaries must be a resident of the county, or have their principal place of business in the county from which they were elected. If an individual has his principal place of business in any county in the state of Tennessee, he shall be eligible for election as a notary at large, although he may reside in a state other than Tennessee (TCA 8-16-101). All notaries must be a U.S. citizen (Public Chapter No. 834, Acts 2008).

All individuals meeting these qualifications are eligible for election as a notary public at large except the following persons:

- (1) Those who have been convicted of offering or giving a bribe, or of larceny, or any other offense declared infamous by law, unless restored to citizenship in the mode pointed out by law;
- (2) Those against whom there is a judgment unpaid for any moneys received by them, in any official capacity, due to the United States, to this state, or any county of this state;
- (3) Those who are defaulters to the treasury at the time of the election, and the election of any such person shall be void;
- (4) Soldiers, sailors, marines, or airmen in the regular army or navy or air force of the United States; and
- (5) Members of congress, and persons holding any office of profit or trust under any foreign power, other state of the union, or under the United States. (8-18-101).
- (6) Those who have been removed from the Office of Notary Public for official misconduct.
- (7) Those who have had a notarial commission revoked by this or any other State.
- (8) Those who have been found by a court to have engaged in the unauthorized practice of law.

I certify that this application has been completed and examined by me and to the best of my knowledge and belief is a true and complete application made in good faith pursuant to the provisions of Chapters 16 and 18, Title 8, of the Tennessee Code Annotated, dealing with Notaries Public.

Pamela M. Patterson 12-8-15
Applicant's Signature Date
(Must match "Notary Name" above)



★ Applicants Signature Must Be Notarized.

Sworn to and subscribed before me this 8th
day of December 2015

William J. Stuart
Signature of Notary Public and Seal

My commission expires 03/20/2016

APPLICATION FOR NOTARY PUBLIC FOR THE STATE OF TENNESSEE
POLK County, Tennessee

County Clerk Use Only	
<input type="checkbox"/> Check	
<input type="checkbox"/> Cash	
Date	

This application must be signed under oath in the presence of a Notary Public and submitted to the County Clerk at least 7 days prior to the meeting of the County Legislative Body at which it is to be considered. Once elected, you must then be commissioned by the Governor. If elected, you will be required to post a bond in the amount of Ten Thousand Dollars (\$10,000). The bond must be filed in the office of the County Clerk, who will accept the required fees and administer the oath of office. You are not authorized to act as a Notary Public until you have received your commission from the Governor, filed your bond, and taken the Oath of Office. If you move your residence or your principal place of business out of this county, you are required by law to notify the County Clerk of the change of address.

Check One: ☐ New ☐ Re-Appointment

PLEASE PRINT: Full Name JACKIE LOWELL RUSSELL
First Middle Last

Notary Name JACKIE L. RUSSELL
Print Name that you will use when notarizing documents. (Must match signature below.)

244 Needle Eye Lane DeLano TN 37325
Residence Address (PO BOX AND PHYSICAL) City State Zip

[REDACTED] [REDACTED]
Residence Phone Birth Date

Retired ()
Name of Employer Business Phone

[REDACTED] [REDACTED] [REDACTED] [REDACTED]
Business Address (PO BOX AND PHYSICAL) City State Zip

If presently commissioned as a Notary Public, give expiration date of most current commission 12 / 13 / 2015

ELIGIBILITY FOR ELECTION

To qualify for a public office a person must be at least eighteen (18) years of age and be in compliance with Tennessee Code Annotated (TCA 8-18-101). All notaries must be a resident of the county, or have their principal place of business in the county from which they were elected. If an individual has his principal place of business in any county in the state of Tennessee, he shall be eligible for election as a notary at large, although he may reside in a state other than Tennessee (TCA 8-16-101). All notaries must be a U.S. citizen (Public Chapter No. 834, Acts 2008).

- All individuals meeting these qualifications are eligible for election as a notary public at large except the following persons:
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 - (2) Those against whom there is a judgment unpaid for any moneys received by them, in any official capacity, due to the United States, to this state, or any county of this state;
 - (3) Those who are defaulters to the treasury at the time of the election, and the election of any such person shall be void;
 - (4) Soldiers, sailors, marines, or airmen in the regular army or navy or air force of the United States; and
 - (5) Members of congress, and persons holding any office of profit or trust under any foreign power, other state of the union, or under the United States. (8-18-101).
 - (6) Those who have been removed from the Office of Notary Public for official misconduct.
 - (7) Those who have had a notarial commission revoked by this or any other State.
 - (8) Those who have been found by a court to have engaged in the unauthorized practice of law.

I certify that this application has been completed and examined by me and to the best of my knowledge and belief is a true and complete application made in good faith pursuant to the provisions of Chapters 16 and 18, Title 8, of the Tennessee Code Annotated, dealing with Notaries Public.

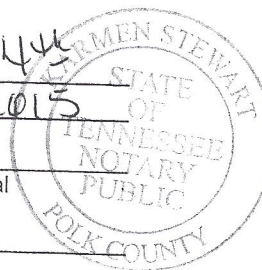
Jackie L Russell 11/30/2015
Applicant's Signature Date
(Must match "Notary Name" above)

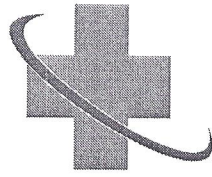
+ Applicants Signature Must Be Notarized.

Sworn to and subscribed before me this 4th
day of December 2015

Karmen Stewart
Signature of Notary Public and Seal

My commission expires 03-16-16



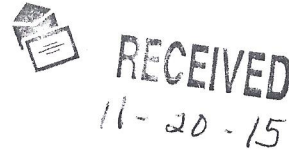


COPPER BASIN MEDICAL CENTER

Serving with Excellence. Healing with Care.

11/16/2015

Angie Sanford, Clerk's Office
Polk County Courthouse
6239 Highway 411
Benton, TN 37307



RE: Executive Financial Summary for Copper Basin Medical Center

Attached is a copy of the Executive Financial Summary for Copper Basin Medical Center ending July 31, 2015 and August 31, 2015. If you have any questions, please feel free to contact me.

Thank you,

Carina Walker
Executive Assistant / Medical Staff Coordinator
Copper Basin Medical Center
144 Medical Center Drive • PO Box 990
Copperhill, TN
Phone: 423-548-2919
Fax: 423-548-2935
Email: cwalker@copperbasin.org

CC: Anna Clark, CEO
Jack Collins, Chairman of Copper Basin General Hospital District Board

Executive Financial Summary
Copper Basin Medical Center
July 31, 2015



RECEIVED

11-20-15

BALANCE SHEET

Year to Date
FYE 2014

	July	
ASSETS		
Current Assets	\$ 62,354.00	\$ 876,792.00
Assets Whose Use is Limited	\$ -	\$ -
Property, Plant & Equipment (Net)	\$ 1,117,259.00	\$ 545,856.00
Other Assets	\$ -	\$ -
Total Unrestricted Assets	\$ 1,179,613.00	\$ 1,422,648.00
Restricted Assets	\$ -	\$ -
Total Assets	\$ 1,179,613.00	\$ 1,422,648.00
LIABILITIES		
Current Liabilities	\$ 1,550,746.00	\$ 1,264,673.00
Long-Term Debt	\$ 2,955,129.00	\$ 3,092,020.00
Other Long-Term Liabilities	\$ -	\$ -
Total Liabilities	\$ 4,505,875.00	\$ 4,356,693.00
Net Assets	\$ (3,326,261.00)	\$ (2,934,045.00)
Total Liabilities and Net Assets	\$ 1,179,613.00	\$ 1,422,648.00

Executive Financial Summary
Copper Basin Medical Center
August 31, 2015



RECEIVED

11-20-15

BALANCE SHEET

Year to Date
FYE 2014

	August	
ASSETS		
Current Assets	\$ (73,092.00)	\$ 1,074,578.00
Assets Whose Use is Limited	\$ -	\$ -
Property, Plant & Equipment (Net)	\$ 1,073,806.00	\$ 565,476.00
Other Assets	\$ -	\$ -
Total Unrestricted Assets	\$ 1,000,714.00	\$ 1,640,054.00
Restricted Assets	\$ -	\$ -
Total Assets	\$ 1,000,714.00	\$ 1,640,054.00
LIABILITIES		
Current Liabilities	\$ 1,755,761.00	\$ 1,283,013.00
Long-Term Debt	\$ 2,932,199.00	\$ 3,085,874.00
Other Long-Term Liabilities	\$ -	\$ -
Total Liabilities	\$ 4,687,960.00	\$ 4,368,887.00
Net Assets	\$ (3,687,246.00)	\$ (2,728,833.00)
Total Liabilities and Net Assets	\$ 1,000,714.00	\$ 1,640,054.00